



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(INSTALLATIONS AND ENVIRONMENT)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

OCT 20 2004

MEMORANDUM FOR DIRECTOR, MATERIAL READINESS AND
LOGISTICS (N4)
DEPUTY COMMANDANT OF THE MARINE CORPS
(INSTALLATIONS AND LOGISTICS)

SUBJECT: FY 2004 Secretary of the Navy Environment Awards
ACTION MEMORANDUM

ENCL: (1) ODUSD (I&E) Memo of September 24, 2004

I am pleased to announce the Fiscal Year 2004 Secretary of the Navy Environmental Awards competition. The competition will recognize installations, ships, and individuals/teams who best exemplify environmental stewardship. Award categories for this competition will be as follows:

Fiscal Year 2004

Natural Resources Conservation

Large Installation

Cultural Resources Management

Installation; Individual/Team

Environmental Quality

Industrial Installation;

Overseas Installation; Small Ship

Pollution Prevention

Non-industrial

Installation; Individual/
Team

Environmental Restoration

Installation

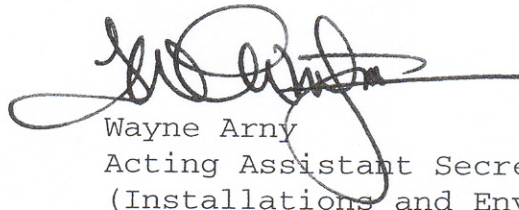
Awards will be presented at the Secretary of the Navy Awards ceremony scheduled for May 3, 2005. Enclosure (1) provides format and judging guidelines for these awards. Please note that the DOD Environmental Quality section does not call out guidelines for the Small Ship award as it is an award unique to the Navy.

Three nomination packages for each award may be submitted by the Commandant of the Marine Corps and by the Chief of Naval Operations to ASN (I&E) no later than February 2, 2005. The nomination packages for a particular award category should be submitted electronically on a compressed disk - read only memory (CD-ROM) - along with

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three copies of the CD. From these nominations, a Navy winner and a Marine Corps winner will be selected for each applicable category. Winners will be honored at the SECNAV awards ceremony and, except for the Environmental Quality/Small Ship category, will be nominated for the Secretary of Defense Environmental Awards competition.

I look forward to your nominations and recognition of your environmental efforts. My point of contact for this awards program is Jonathan Kohl at (703)614-5493 or at jonathan.kohl@navy.mil.



Wayne Army
Acting Assistant Secretary
(Installations and Environment)

Copy to:
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